

**ANACORTES CIVIL SERVICE COMMISSION
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**Commissioners:
Jon Stables, Chair
William Kalin, Vice Chair
Vicki Stasch
James English (Alternate)
Mary-Ann Gutierrez (Alternate)**

Emily Schuh, Secretary & Chief Examiner

Minutes of the Civil Service Commission Meeting of Monday, March 5, 2018

Commissioners Present:

Bill Kalin
Mary-Ann Gutierrez
Vicki Stasch

The meeting was called to order at 10:30 a.m. in the City Hall, Main Floor Conference Rm. at 904 6th Street.

The minutes of the January 2, 2018 meeting were approved as written.

Chief Small updated the Commission on the police department staffing. Robert Faber graduated from the academy and did very well. Officer Gordon Alves was terminated and is pursuing a grievance through the collective bargaining agreement.

Secretary Schuh and Chief Small are establishing an eligibility list for Police Officer. Invitations to submit an application for employment were sent out last week to Public Safety candidates with a written score over 80 %. Oral boards are scheduled for March 23, 2018.

Chief Small briefed the commission on the Sergeant promotional tests. Four candidates will take the written test which will be held on March 29, 2018. The assessment center for Sergeant will be held on April 9 and 10, 2018.

Secretary Schuh and Chief Small updated the Commission on the commissioned police contract negotiations. The City and Guild are still in mediation and have two dates scheduled next week to continue the conversation.

Chief Curtis updated the Commission on the fire department staffing. One firefighter had a shoulder injury and will be on light duty for two weeks. Evan Swanson, Firefighter/Paramedic, is retiring in April.

Secretary Schuh and Chief Curtis are establishing an eligibility list for Firefighter Paramedics and Firefighter EMTS. Invitations to submit an application for employment were sent out last week to Public Safety candidates with a written score over 80 %. Oral boards are scheduled for March 30, 2018.

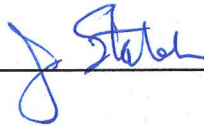
Chief Curtis briefed the commission on the lieutenant promotional testing. The Lieutenant written test will be held on March 29, 2018. Public Safety Testing helped us to prepare the written test. Ron Hiraki is assisting in the development of the assessment center.

The meeting adjourned at 10:50 am.

Respectfully submitted by,



Emily Schuh, Secretary

APPROVED by:  Date 4/2/18