



**City of Anacortes  
Safety Committee Meeting  
Date: 5/20/2021**

Location: Teams  
Chairperson: Mary Ellen Zell  
Secretary: Joan Pringle  
Members in Attendance:

Mary Ellen Zell, Finance	Dustin South, Parks	Zabrina Nybo, Police
Luke Taylor, Water distribution	Steve Monrad, Fire	Lynn Barber, HR
Shelly Jenson, Operations	John (JJ) Small, Library	Joan Pringle, WTP
Tess Cooper, Planning	Nick Walsh, Fire	

Departments Absent: Senior Center, Facilities, Solid Waste, Admin/IT/Fiber/Court, Museum, Streets, Engineering/storm, Fleet, WWTP

- A. Meeting called to order at 1:30 p.m. (Mary Ellen)
- B. March 18 meeting minutes
  - 1. Nick moved to approve; Steve seconded
  - 2. Approved
- C. Near misses/injuries (Roundtable)
  - 1. Nick, Fire: Some of the guys were sitting on the tarmac in front of the station enjoying the sunshine when a car jumped the planter box and headed straight for them. They all jumped out of the way and the driver swerved at the last minute and hit a fire engine. Lesson learned: keep heads up while on the tarmac and have someone facing the street.
  - 2. Shelly, Ops: Sewer jet whipped out and knocked two people down and hit someone in the face, causing an eye injury. They were back to work the next day.
  - 3. Zabrina, Police: Three officers tried to get a subject to the hospital. One suffered a concussion who missed one day of work, another bit on the thigh and another bit on the hand (BBP incidents). All three went to emergency room and all filed with L&I.
  - 4. Lynn: WWTP when checking a valve at a pump station lost footing and fell on shoulder – hurt knee, arm and shoulder.
- D. EAP Training (Mary Ellen)
  - 1. *Becoming a Better Listener* – 1 pm Thursday, June 3
  - 2. Vote on next class – *Becoming a Team* and *Giving Effective Feedback* – 5 to 5. Group decided to do both since getting unlimited classes this year
- E. BBP manual update (Sylvia)
  - 1. Sylvia not here
- F. Safety Forms online (Lynn)
  - 1. In final stage of getting done
  - 2. Mary Ellen has been testing them
- G. Website Update (Joan, Mary Ellen)
  - 1. If anyone thinks of something that should be added, let us know
- H. Combining Safety and Wellness (Lynn)
  - 1. Two groups will remain separate but some things like training will overlap

Time Adjourned ~ 1:50 p.m.

The next Safety Committee meeting will be Thursday, June 17, at 1:30 p.m.