Please use this form to submit revisions or additional information to your permit application.

Permit /Project #: ____________________________ Date: ____________________________

Project Name: ____________________________ Project Address: ____________________________

Project Contact: ____________________________ Company Name: ____________________________

Contact Phone: ____________________________ Contact Email: ____________________________

Has the permit been issued yet? ☐ Yes ☐ No

All revisions must be either clouded or highlighted & wet stamped by an architect/engineer (if applicable).

Has this been done? ☐ Yes ☐ No

What department(s) is this resubmittal/revision/additional information to go to?


Is the plan revision or additional information, in response to a plan review letter?

☐ Yes. A copy of the plan review letter with itemized responses to each item is required.

☐ No, the revision or additional information is initiated by the applicant, landowner, designer, or builder.

If not in response to a Plan Review Letter, please explain the nature of the revisions and/or additional info:

Are you submitting a full replacement? ☐ Yes ☐ No If not what page # is being replaced? _________

Two full sized copies of all revised/additional information is required. Has this been done? ☐ Yes ☐ No

Two 11” X 17” reduced copies of revised site or floor plan is required. Has this been done? ☐ Yes ☐ No

Check the box next to the type of plan, report, or calculation where revisions or additional information can be found.

☐ Site Plan ☐ Building Plans ☐ Structural Plan

☐ Landscape Plan ☐ Parking Plan ☐ Tree Preservation Plan

☐ Arborist Report ☐ SEPA checklist ☐ Wetland Report

☐ Geotechnical Report ☐ Storm Drainage Analysis ☐ TESC Plan

☐ Civil Plan ☐ Lot Coverage Calculations ☐ Impervious Surface Calculations

☐ FAR Calculations ☐ Grading Plan ☐ Survey (Boundary /Topo)

☐ Mechanical Plan ☐ Plumbing Plan ☐ Other: ____________________________
<table>
<thead>
<tr>
<th>ROUTED:</th>
<th>ROUTED TO:</th>
<th>DATE ROUTED:</th>
<th>APPROVED BY:</th>
<th>DATE APPROVED:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Building Dept.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Planning Dept.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Stormwater</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Public Works Dept.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Fire Dept.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Third Party Review</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>