

ANACORTES PUBLIC LIBRARY BOARD

Minutes of March 20, 2017

Approved 4/17/17

PRESENT

Dave Duck, Nick Alphin, Judy Weathers, and Diane Munce.

CALL TO ORDER

Dave called the meeting to order at 10:00 a.m.

VISITOR-STAFF INTRODUCTIONS

Sheri Miklaski, Library Director and Pauline Zollinger, Administrative Support.

PETITIONS TO THE CHAIR

None.

APPROVE PREVIOUS MEETING MINUTES

Minutes of February 13, 2017 were approved with a change to Dave's upcoming absence.

ADOPTIONS/CHANGES TO AGENDA & AGENDA ADOPTION

Nominating Committee was added to Unfinished Business.

APPROVAL OF BILLS

Diane had checked the bills.

FINANCIAL REPORT

- Expenditures were right on track.

DIRECTOR'S REPORT

Strategic Plan Progress:

- Programs and Services Improved Access Goal –
 - Increase in online offerings – Hoopla launched!
 - Family Place Library training & implementation – will be attending training in April with Leslie Wilson, new Youth Services Librarian.
 - Silent Book Club passive program will start on monthly trial basis in April.
 - Art Beyond Conflict sculpture/exhibit begins in April.
 - Apollo (new ILS) makes taking books out in the community at events and able to check them out much easier! They are testing out RFID pads to make this work for us.
- Communications and Branding Goal –
 - Apollo's responsive web design makes an app not needed
 - Library marketing & rebranding – Sheri working on an RFP with Tiffany Matson, new city contracts specialist.
 - Jeff will be on city's committee to work on Civic Plus website redesign.
- Space Planning and Utilization Goal –

- Meeting Room upgrade – Portable PA system is here. Sheri will have a “coffee with meeting room users” to find out what they like and their points of frustration as we move forward in upgrading that room. Work will be done in August/September.
- Library Staffing and Professional Development Goal –
 - Welcome to Laurie, Lisa, and Leslie!
 - Cheri and Eric to attend Passport Fraud Training.
 - Library Managers will attend one-day WLA session in April.
 - We will close for 3rd annual In Service Day in October.

Technology:

- Apollo – we are still getting good feedback from patrons.
- Jeff will represent the Library on the team that works with Civic Plus (with whom the city is contracting to build the new website).

Friends update:

- As always, we are thankful for the continuous support of the Friends!
- Friends met on Tuesday, March 9th at 2:00pm.
- Their next newsletter will come out in March and will have a featured article/interview with Doug Woods.

Library Foundation update:

- Foundation fundraising committee met on Tuesday, February 14th to discuss Caddy Stacks: Golf at the Library event scheduled for September 30th.
- Three wall tiles will be engraved soon. Vendor will be able to remove graffiti on two of the tiles as well.
- Foundation next meets on Tuesday, February 21st.

Manieri update:

- Jazz lecture series started on March 17th with Vince Fejeran talking about “Great Jazz Trombonists”. The next one will be on Tuesday, April 4th with Steve Dolmatz discussing “Hittin’ on All Six” about jazz guitarists.

Maritime update:

- Final Maritime program of the 2016-2017 series – March 18th at 4pm “Gilkey Tugs & the Bahada’s Final Demise” with Shawn Murphy.
- Maritime Committee is interested in helping to fund a sailing coach that would be on Parks and Rec’s payroll. This popular program has been floundering due to not being able to find an instructor and the community is wanting to pool resources to make it happen.

Library Staff:

- We are happy to have Leslie Wilson on board!
- Library Staff meeting was on Thursday, March 16th.

Upcoming Library Closures:

- Easter – April 16th
- Memorial Day – May 29th

Selected Library Statistics:

	Feb 2017	2017 to date	2016 to date
Physical Item circulation	18,086	36,088	35,757
eBook/eAudiobook circulation	2,450	5,015	4,062
New library cards			
Adult Program attendance	520	908	978
Children/Teen Program attendance	557	1132	1230
Public computer sessions			
Door count			

COMMITTEE REPORTS

LIBRARY ART COMMITTEE

- No report

ADULT PROGRAMMING AND PUBLICITY COMMITTEE

- The program schedule is full.
- There will be no programs in the last week of June.

MANIERI COMMITTEE

- The meeting room wiring is buzzing when the new portable audio system is used with visual presentations.

MARITIME

- 110 people turned up for the maritime program on Saturday, March 18.

UPDATES

LIBRARY STAFF

- Leslie Wilson, the new Youth Services Librarian, was introduced. Leslie spoke a little about herself.

PASSPORT PROCESSING

- Eric Berg and Cheri Noyes will be attending passport fraud training at the end of the month.
- Pauline is arranging in-person passport agent training for all the library agents for this summer.
- Pauline received a phone call from passport services to see how the library was doing.

FRIENDS OF THE LIBRARY

- A financial report was provided.

FOUNDATION

- The next meeting takes place tomorrow.
- Diane reported on the last meeting

REVIEW OF BOARD CALENDAR

- The volunteer brunch is scheduled for Saturday, April 22.
- The next library board meeting is on April 17. Dave will not be attending.

UNFINISHED BUSINESS

UPDATE ON MUNICIPAL FIBER PROJECT

- The location for the municipal fiber project will be the library's large supply room. A solid wall will be constructed to divide the room and an entrance will be made on the outside wall.

NOMINATING COMMITTEE

- Judy and Diane nominated the same slate of officers as the current ones. A vote will be made at the April meeting.
- Dave suggested reviewing the library board's process for new members in the next couple of months. He liked the idea of having a high school student on the board.

ADJOURNMENT

The meeting adjourned at 11:00 a.m.

The next regular meeting of the Anacortes Public Library Board will take place on Monday, April 17, at 10:00 a.m. in the library at 1220 10th Street.